

QUALIFICATIONS SUMMARY

Educational leader with demonstrated success in creating a student-focused culture of collaboration and a climate of trust in K-12 schools with diverse populations. Motivated by what is best for students, the vision of an organization, and the talents of the faculty and staff. Ability to steer the focus of daily work toward accomplishing long-term goals. Experienced in program implementation, change-management, peer coaching, healthy work environment consulting, and educational sales.

EDUCATION

Argosy University Online		Aug 2013
<i>Doctor of Education (Ed.D.) in Teaching and Learning</i>		
Bowling Green State University	Bowling Green, Ohio	May 2005
<i>Master of Arts in Teaching, French</i>		
Bowling Green State University	Bowling Green, Ohio	May 2002
<i>Bachelor of Science in Education, Cum Laude</i>		
Institute de Touraine	Tours, France	Spring 2000
University of Ouagadougou	Ouagadougou, Burkina Faso	Spring 2000

CERTIFICATIONS

Board Certified Coach, Center for Credentialing and Education, Inc.	2019-2024
Ohio Professional Teaching License, World Language – <i>French, Grades K-12</i>	2019-2024
National Board for Professional Teaching Standards, World Language – <i>French</i>	2011-2021
Clinical Educator Certification, Lee County	2010
<i>Pathwise®</i> Classroom Observation System Certified	2006

ACADEMIC LEADERSHIP EXPERIENCE

Director of Teaching & Learning *Maumee Valley Country Day School – Toledo, Ohio* **2014 – Present**
Maumee Valley Country Day School (MVCDS) is a premier Independent School serving over 570 students in Preschool - 12th grade. MVCDS has been recognized as the #1 Diverse School in Ohio through NICHE Best Schools and receives international recognition for its unique 5-term schedule in the Upper School and the students' "intensive" experiences.

- Guide P-12 curriculum and academic programs in collaboration with Head of School, Division Heads and Department Chairs (4 Divisions and 14 Departments).
- Collaborate with Academic Leadership Team (Head of School and Division Heads) to define and implement MV2020 Vision for the Future.
- Develop and implement faculty training and workshops, such as *Implementing Understanding by Design, Strategies for Active Engagement, Assessments and Rubric Design, Differentiated Instruction Workshops, and Running Effective Meetings*.
- Lead the Diversity Advocacy Team, which includes data collection, creation of professional development, and consultation of equitable practices.
- Work across all administrative departments of the school to:
 - Highlight and communicate the teaching and learning experiences at MV for Marketing, Admissions, and Advancement.
 - Implement New Faculty/Staff Orientation and write current practices/procedures for faculty handbook for Human Resources.

- Organize and prioritize state aid requests for the Business Office to strategically maximize budget resources.
- Co-led the Upper School in the implementation of a 5-term schedule, which includes three 3-week intensive courses throughout the year and a rotating block schedule during the rotation terms.
- Led faculty in the design of the MV Faculty Growth and Renewal Program and its strategic implementation. As a result, observe classes, engage faculty in reflecting on practice, and provide appropriate feedback to faculty school-wide.
- Designed the current MV New Teacher Program. Year-long program that assists faculty new to the organization in understanding the culture of the school and develops skills required to teach in a way that supports the school's mission and vision. Work with teachers new to the profession to obtain their Ohio Licensure (RESA).

Schools Development Manager, USA **Cambridge International Examinations** **2011- 2014**
Cambridge International Examinations, part of Cambridge Assessments and a department of the University of Cambridge, provides internationally recognized curricula for over 10,000 K-12 schools in 160 countries. Students in high school who pass Cambridge subject examinations receive college credit and have the opportunity to earn an Advanced International Certificate of Education diploma.

- Worked collaboratively with Corporate Office (Cambridge, England) and U.S. office (Panama City, FL) daily with the following departments: Sales, Marketing, Finance, Customer Support, Professional Development, College Recognitions, Development, and Assessment.
- Mentored U.S. district- and school-level personnel in evaluating successful Cambridge programs by conducting classroom walkthroughs and conferring with all stakeholders to establish relevant action plans.
- Created handbooks and process documents to assist district- and school-level administrators, school program leaders, and teachers.
- Designed, organized, and implemented trainings at national, district, and school levels via face-to-face and/or webinar (Blackboard) platforms. Responsible for all event planning related to trainings (scheduling, registration, communication of event, venue reservations, ordering meals, booking trainers, trainer accommodations and transportation, and preparing training materials). Delegated tasks to U.S. office administrative assistant and school-site contact as needed.
- Exceeded sales goals three consecutive years, adding over 100 Cambridge schools to the U.S. market.
- Managed K-12 school customer accounts for 113 schools (FL – 85, AZ – 16, TN – 7, IN – 3, LA – 2) and 2 of the largest districts in FL (Miami-Dade and Palm Beach) and in TN (Nashville). Assisted schools with aligning their vision with the Cambridge curriculum, a professional development plan, and developing a budget that would support academic priorities.

Program Coordinator **Lehigh Senior High School – Lehigh Acres, Florida** **2008-2011**
Lehigh Senior High School is home to over 1,400 students (42% Hispanic, 31% Black, 23% Caucasian, and 1% Multi-racial). The school is a Title I school with over 90% of students on the free-and-reduced lunch program.

- **Cambridge Program Coordinator**
 - Program Implementation: Utilized the Plan-Do-Study-Act framework for strategic planning throughout the 4-year rollout of the programs. Led school in all components of Cambridge implementation including marketing, admissions, curriculum, program, and budgeting. In four years the program grew from 0 to 300 students and 0 to 23 faculty.
 - Budgeting: Worked with Principal and Business Manager on projected expenses over 5 years and managed the AICE account (\$160,000).
 - Admissions & Marketing: Collaborated with the AICE team to create criteria for admissions into the program. Developed AICE marketing materials and presented to middle schools throughout the district. Communicated admission or denial to students and families.

- Programming: Organized events to create a community amongst the AICE faculty and students such as school spirit gatherings before athletic events, service learning activities, and mix-and-mingle events, in addition to more formal induction and end-of-year awards receptions.

TEACHING EXPERIENCE

Lehigh Senior High School – Lehigh Acres, Florida

2008-2011

- World Language Department Chair
- Taught Cambridge IGCSE and International AS/A Level French Language and French I-III
- Awards: Most Valuable Teacher – Florida Foreign Language Association; Lee County Foreign Language Teacher of the Year; Lee County Golden Apple Teacher of Distinction.

Florida SouthWestern State College - Fort Myers, Florida

2008-2010

- Designed and received approval to teach courses to high school students as part of the dual enrollment program
- Taught FRE1120 and FRE1121

Sylvania Schools – Sylvania, Ohio

2002-2008

- World Language Department Chair
- Taught French I-IV and AP French V
- Created and implemented Conversational French Courses I and II at the high school level
- Developed and implemented travel abroad lessons prior to student travel experiences to France and Quebec

RELEVANT WORK EXPERIENCE

Recentered Coaching and Consulting - Founder & Coach

2018-Present

- Provide organizational consulting and individual coaching to organizations focusing on the creation and maintenance of a healthy work environment.
- Coach individuals on moving forward in areas of their lives such as career, health, or relationships.

RECENT PROFESSIONAL DEVELOPMENT

Mastery Transcript Consortium Site Directors Workshops (*Dec 2017 and Jan. 2019*)

ISACS Diversity Summit (*Mar. 2019*)

Mastery Learning Online Series (*Summer 2018*)

Seeking Educational Equality and Diversity (SEED) workshops - 12 hours (*2017-2018*)

2017 NAIS National Conference (*Mar. 2017*)

2016 ISACS National Conference (*Nov. 2016*)

Stanford University Center for Professional Development: *How to Learn Math for Teachers & Students* (*2016*)

Harvard Graduate School of Education Online: *Differentiating Instruction: Strategies for Teaching English Language Learners* (*Feb. 2016*)

Ohio Resident Educator Mentor Academy (*June and Aug. 2016*)

Bowling Green State University Workshop: *The Co-Teaching Marriage* (*May 3, 2016*)

University of Toledo Workshop: *Active Learning and Technology* (*Apr 22, 2015*)

PERSONAL INTERESTS

Emotional Intelligence and the Impact on Leadership - research study

2018-Present

Youth Programs

Oratorical Festival Chair - Holy Trinity - Toledo

2016-Present

Hellenic Dance Group Teacher - Holy Trinity - Toledo

2014-Present

Girls on the Run of Northwest Ohio Coach - Maumee Valley Country Day School

2012-2014

Running for a Cause

2011-Present

Girls on the Run, Susan G. Komen Race for a Cure, American Foundation for Suicide Prevention, Family House, March for Babies, Festival Foods, Hero Hustle, Superhero Glow Run